



# FALLS CREEK PRIMARY SCHOOL

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Phone: 03 5758 3311

Address: P O Box 38  
Falls Creek Vic 3699  
Website: [www.fallscreekps.vic.edu.au](http://www.fallscreekps.vic.edu.au)

## EXPRESSION OF INTEREST FOR WINTER ENROLMENT FOR TERM 3, 2020

I/We wish to express interest in enrolling my/our child/children for the gazetted winter term of 2020 at Falls Creek Primary School.

CHILD'S NAME	DATE OF BIRTH	MALE / FEMALE	YEAR LEVEL IN 2020

**CURRENT SCHOOL:** .....

Gov't:

\* Non Gov't:

\* For students transferring from a non-government school, a letter from their school must be provided acknowledging that the student will be transferred to Falls Creek Primary School for the whole of Term 3.

**PARENT/GUARDIAN NAMES:** .....

**PERMANENT RESIDENTIAL ADDRESS:** .....

..... POSTCODE .....

**PERMANENT MAILING ADDRESS:** .....

..... POSTCODE .....

**HOME PHONE NO:** ..... **MOBILE NO:** .....

**EMAIL ADDRESS:** .....

**PARENT/GUARDIAN SIGNATURES:** ..... **DATE** .....

..... **DATE** .....

*Please note that all sections above must be completed and the form returned by email to Falls Creek Primary School. Your name will then be added to the waiting list for winter places.*

*Submission of this form does not guarantee admission to the school.*

*Expression of Interest will close at 4pm on Friday 28<sup>th</sup> February 2020 and families will be notified by the school of acceptance of enrolment by Friday 6<sup>th</sup> March 2020.*

# **FALLS CREEK PRIMARY SCHOOL PRIVACY NOTICE**

## **Information about the Expression of Interest Form. Please Read This Notice Before Completing the Expression of Interest Form.**

This confidential Expression of Interest Form asks you for personal information about your child and family. This information is collected so that Falls Creek Primary School can register your interest in enrolling your children at Falls Creek Primary School for winter 2020.

All staff at Falls Creek PS and the Department of Education and Training are required by law to protect the information provided by this form.

The information about your child and family collected through this Expression of Interest Form will only be shared with school staff who need to know to enable our school to assess your application for enrolment, or to fulfil legal obligations including duty of care, anti-discrimination law and occupational health and safety law. The information collected will not be disclosed beyond the Department of Education and Training without your consent, unless such disclosure is lawful. For more about information-sharing and privacy, see the schools' privacy policy at:

<http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx>.

### **UPDATING YOUR CHILD'S RECORDS**

Please inform our school if, and when, there are any updates to any of the personal information you provide on the Expression of Interest Form. Please contact the school on 03 5758 3311 or by email to [falls.creek.ps@edumail.vic.gov.au](mailto:falls.creek.ps@edumail.vic.gov.au).

### **ACCESS TO YOUR CHILD'S RECORDS**

Our school provides ordinary school communications and school reports to students and parents, guardians and carers who have legal decision-making responsibility for the student. Requests for any other type of student records may be made through a Freedom of Information (FOI) application. Please contact our school and we can advise you how to do this.

If you have any concerns about the confidentiality of this information please contact the Principal. Falls Creek Primary School can also provide you with more detailed information about privacy policies that govern the collection and use of information requested on this form.